

BRIEFING SESSION: FOR THE RESURFACING OF ROADWAYS, UNDERGROUND SERVICES UPGRADE, PROVISION OF ACCESS CONTROL, SALT RIVER CAPE TOWN FOR A PERIOD OF TWELVE (12) MONTHS

1. Meeting detail

Contract description	TP/2023/06/0005/33418/RFP-CIDB – WESTERN CAPE		
Date	17 October 2023	Time	11h00 - 12h00 and Site walk 13:00 -14:30
Venue	7 th floor Boardroom, Transnet Park	Meeting type	Physical
Meeting organiser	Ms Sinethemba Madikizela	Meeting facilitator	Neo Thage
Meeting attendees	Bidders as per the attendance register	Apologies	None

Key disussion points

1	<p>General house rules:</p> <p>Safety Briefing was conducted by Neo Thage.</p> <p>Introduction of the Transnet Property team was done, bidders were requested to write their company names and emails on the meeting register.</p> <p>It was clarified that the briefing session is non-compulsory, thus bidders that have not attended the briefing or are late will still be allowed to bid, however Transnet will not be responsible for any error made or omitting of information from the bidder due to failure to attend the non- compulsory briefing session.</p> <p>Bidders are required to ensure that electronic bid submissions are done at least a day before the closing date to prevent issues which they may encounter due to their internet speed, bandwidth or the size of the number of uploads they are submitting. Transnet will not be held liable for any challenges experienced by bidders as a result of the technical challenges. Please do not wait for the last hour to submit. A Bidder can upload 30mb per upload and multiple uploads are permitted</p>
2	<p>Bidders were taken through all the evaluation stages and an emphasis was made on ensuring that all the returnable documents (mandatory, essential, specific goals etc) are signed and submitted as well as ensuring the validity of all the documents. Non - submission of mandatory documents will lead to disqualification.</p> <p>Bidders were sensitised of the closing date and ensuring that they submit a day before the actual closing date to avoid system glitches.</p> <p>It was further clarified that bidders are allowed to bid as a joint venture, however bidders a fully signed joint venture certificate has to be submitted with all the required information for all the bidders forming the JV in order to avoid disqualification.</p> <p>Technical criteria was explained as per the technical evaluation and that the minimum score of 70 points must be achieved for the bidder to get to the next stage of the evaluation process.</p> <p>Bidders must submit technical returnable documents for all areas bidding for as the evaluations will be done per area.</p>



	<p>It was emphasised that bidders must ensure that they price strictly according to the bill provided as any discrepancies in price may lead to disqualification. Pricing is done to accommodate worst case scenario.</p>
3	<p>The following technical points in the scope were discussed.</p> <p>Project plan or programme Civil Engineer / Technologist together with project team to be appointed for the duration of the project Quality plan Health and Safety Works information (Employer's objectives)</p> <ul style="list-style-type: none"> Underground services: <ul style="list-style-type: none"> Installation of new storm water network. Installation of new fire and domestic water main. Replacement of aged sewer line. Paving: <ul style="list-style-type: none"> Rehabilitation of damaged uneven concrete paving, which must be broken down and replaced with interlocking pavers and asphalt surfaces. The extension of paved area where there's currently no paving. Roads: <ul style="list-style-type: none"> Rehabilitation of the existing road network within the yard by replacing the damaged layers and resurfacing the affected areas. Design asphalt road using reclaimed layers to form part of the road formation of the truck exit road via Loco road. Access Control: <ul style="list-style-type: none"> Installation of access control and the construction of a new guard house complete with a conservancy / septic tank. The contractor to provide the construction drawings based on the supplied sketch drawing (SK01) Promat Building: <ul style="list-style-type: none"> Repair of fire damaged rooms, waterproofing of the roof and walls as well as the refurbishment of the building. The upgrade of the building's reception area, the repairs to the palisade fence /boundary wall, the surfacing of the driveway and parking area. <p>Bidders were taken through the Pricing Data to highlight the items covered by the project Road repairs to align with existing finished levels Additional designs if required to be done and signed off by the contractor's ECSA registered Civil Engineer / Technologist as well as signing off the entire construction project. Allow traffic flow in the container yard during construction (Traffic accommodation). All rubble to be disposed at a registered municipal dumping site</p> <p>Minutes of the briefing session and excel spreadsheet for pricing will be published on both National Treasury and Transnet website, bidders are encouraged to visit the websites regularly. Bidders are to ensure that all documents are in PDF format when uploaded on the Transnet website.</p>



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Contractors were taken to site for a walkabout and to highlight the existing conditions and the challenges that might be faced during construction.

Minutes compiled by:

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Designation: Regional Procurement Manager

Date: 17 October 2023